

## Phase-V, Programme-06

### One Week Online National Faculty Development Programme on

## Use & Application of Google Tools

From 09<sup>th</sup> to 13<sup>th</sup> August, 2021

### Brief Report

The Teaching Learning Centre (TLC) of Shri Lal Bahadur Shastri National Sanskrit University (Central University), New Delhi established under the scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, Ministry of Education, Govt. of India organized One Week Online National Faculty Development Programme on Use & Application of Google Tools from 09<sup>th</sup> to 13<sup>th</sup> August, 2021 which is the 6th programme of Phase-V. The objectives of this programme were to familiarise with the basic function of google tools viz. drive, docs, sheet, forms, calendar, keep, meet, classroom, podcast etc.; to give insight into the process of using & integrating various google tools in educational process and to enhance skills & competencies of using & applying various google tools. This online programme was conducted through Google Meet platform. The inaugural session commenced with the welcome speech and backdrop note by the Director of the Centre Prof. Amita Pandey Bhardwaj followed by a Chief Guest address by Prof. Santosh Panda (Ex-Chairman, NCTE & Professor, STRIDE, IGNOU, New Delhi) and Presidential address of Hon'ble Vice Chancellor of our University, Prof. Ramesh Kumar Pandey and ended up by vote of thanks. The programme was transacted through 30 distinctly designed sessions comprising of inaugural, induction, 14 demonstrations based technical sessions, 05 Question & Answer and 05 self-practice sessions, 01 each viz. online assessment, feedback, sharing of experiences and valedictory sessions. **The registrations received till the last date were 66 and the same continued the programme successfully.** Out of 66 participants, 54 were from 13 states and 12 from 03 UTs. The participants from 13 states include Andhra Pradesh (01), Bihar (03), Gujrat (01), Madhya Pradesh (02), Maharashtra (06), Odisha (04), Rajasthan (06), Tamil Nadu (08), Telangana (02), Tripura (01), Uttarakhand (05), Uttar Pradesh (11) & West Bengal (04) and three UTs were Chandigarh (01), Delhi (10) & J&K (01). All the technical sessions were conducted under the able guidance of 11 Resource Persons having expertise in the concerned area from various reputed institutions of the Country. The main themes covered in the programme were- Using Google Tools for Teaching & Learning: An Overview, Use of Google Tools w.r.t. Group, Contact, Chat, Photos & Current, Managing Learning through Google Classroom, Use & Application of Google Docs, Google Forms, Google Slides Google Sheets, Jamboard & Keep, Using & Managing Google Drive, Creating Site through Google Tools, Configuring & Using Google Scholar, Use of Google Meet & Calendar, Using Podcast as Google Tool, Google Attendance & Certificate Generation through Autocrat. The participants were assigned choice based 07 assignments based on the themes taken up in the technical sessions. An **online test** was administered where 77% of the participants scored above 60%. In order to ensure the quality of the lectures delivered from the participant's point of view **online feedback about the Resource Persons** was taken in 04 categories viz. **Outstanding, Very good, Good & Satisfactory** and the average found was **76%, 22%, 02% & 00%** in the respective categories. In addition to this, **online feedback about the programme** was also taken on 10 points in five categories and the average percentage was found to be **81% Excellent, 17% Very good, 02% Good, 00% Satisfactory and 00% Unsatisfactory.** In the valedictory session, the Director of the Centre welcomed the guests and presented the programme outcomes followed by Chief Guest by Prof. Saroj Sharma (Chairperson, NIOS, Noida) & Presidential address by our Hon'ble Vice Chancellor. The programme ended with a vote of thanks followed by Shanti Path. After the completion of the programme, the e-Certificate and e-Photo album were mailed to the successful participants.